

Student Sustainability Council Meeting

2 March, 2016

Members	Beginning	Ending
Abercrombie, Noah	P	P
Elliott, Jonathan	P	P
Empson, Danielle	P	P
Engle, Caroline	P	P
French, Preston	P	P
Fuentes, Karina	P	P
Green, Ellen	P	P
Grewelle, Richard	A	A
Meyer, Sadie	P	P
Miller, Alex	A(E)	P
Penava, Elizabeth	P	P
Penn, Jerrod	P	P
Penn, Hannah	P	P
Rogers, Michaela	A	A
Smith, Gabriel	A(E)	P
Stromberg, Aaron	A	A
Stromberg, Sam	P	P
Taylor, Jennifer	P	P
Tedder, Shane (Advisor)	A	A
Thomas, Lauren	P	P
Varney, William	P	P

19:31 – Meeting begins with the reading of the preamble

19:32 – Brief introductions

19:35 – Meeting minutes voted on and approved unanimously

19:36 – Financial update

19:37 – First proposal begins, Catalyst

19:42 – End of first presentation

19:42 – Q&A for first proposal begins

19:45 – Q&A Ends for the first proposal

19:45 – Second presentation begins with the SSC retreat proposal

19:46 – Q&A Begins and Ends

19:47 – Third proposal begins, AASHE proposal

19:48 – Q&A begins and ends

19:48 – Discussion begins on the first proposal, Catalyst

19:58 – Motion to extend discussion (William, Johnathan 2nd)

20:01 – Motion to extend discussion (Danielle, William 2nd)

20:02 – Motion to vote on amendment

Vote: Yes: 15 No: 0

Amendment – Based on precedence, if more than 6 people apply for the program, the SSC will play a part in selection process via a committee of two SSC members in conjunction with the catalyst representative.

20:03 – Motion to vote on proposal as amended (Danielle, Hannah 2nd)

Vote: Yes:14 No:0

20:04 – Discussion on second proposal begins

20:04 – Motion to vote on second proposal (William, Jerrod 2nd)

Vote: Yes:16 No: 0

20:05 – Discussion on third proposal begins

20:07 – Motion to vote on third proposal (Danielle, Ellen 2nd)

Vote: Yes:16 No:0

20:09 – Discussion on Student internship change begins

20:16 – Motion to vote on student internship change (William, Karina 2nd)

Vote: Yes:16 No:0

20:17 – Discussion on the group applications CCO

20:19 – Motion to vote on CCO application (Danielle, Sadie 2nd)

Vote: Yes: 15 No: 0

20:20 – Discussion on Engineers without borders application

20:22 – Motion to vote on Engineers without borders application (Ellen, Johnathan 2nd)

Vote: Yes: 15 No: 0

20:22 – Discussion on WRFL application begins

20:25 – Motion to vote on WRFL application (Danielle, William 2nd)

Vote: Yes: 15 No: 0

20:26 - outreach committee update

20:28 – Development committee update and vote on directors voting process

20:35 – Motion to vote on directors voting process (Danielle, Caroline 2nd)

20:40 – Meeting adjourned

University of Kentucky Student Sustainability Council 2015-2016 Grant Application

1. Name: Samantha Meador
2. Email: sammi.meador@gmail.com
3. UK Affiliation: Student
4. Proposed Project Title: Catalyst Summer Training Program
5. If applicable, please provide the sponsoring or overseeing organization. (e.g. the Office of Sustainability, Wildcat Wheels, the Dept. of Ag. Economics, etc.): Kentucky Student Environmental Coalition
6. Total Amount Requested from the Council: \$2,100
7. Would you like to make a presentation to the Council before your proposal is reviewed? Yes
8. Please mark the primary and secondary focus areas of your project with a **1** and **2**, respectively.

- Recycling:
- Transportation:
- Agriculture/Gardening:
- Water:
- Renewable Energy/
Energy Conservation:

- Climate Change:
- Local Environment:
- Behavioral Change:
- Species Diversity/Conservation:
- Other (Please Describe): 1 Summer Program

9. Please name any other project leaders:

Name:

Title & Department

Project Role

Email

Name

Title & Department

Project Role

Email

Please note that any project leaders listed will be excused for closed discussion of their project proposal.

10. Please describe the project, its goals, and how it contributes to UK student knowledge, attitudes & culture, or practices of the 3 pillars of sustainability (i.e. economic, environmental and social), including potential long term effects.

Catalyst is a week long training camp hosted and developed by KSEC leaders to train and empower 30 young people from across Kentucky and develop a trainings team of 9 leaders to prepare and deliver trainings and workshops. Our goal is for participants to use the network formed at Catalyst to encourage them to put roots in Kentucky and fight for change for decades to come. The curriculum will cover grassroots organizing skills, everything that folks need to know to launch a team, run a successful strategic campaign, and work towards consensus based, anti-oppressive, positive change. The training program will also;

- Build strong connections between student leaders from across the state
- Help participants to develop a deep sense of commitment and ability to make change
- Train participants to take their new skills back to their campuses and communities and train their peers
- Strengthen and build momentum for our state network and campus organizations

The program will be a full week-long training and attendance will be required for the entire week. We are interested in sending 6 people to attend Catalyst in hopes that they will come back with a passion for environmental change at the University of Kentucky. They will learn empowering skills such as facilitation, organizational development, leadership development, and lobbying. Many of last year's participants have noted that the program was the most empowering experience they have had, and described it as truly life changing. Several participants developed a newfound pride in place and considered, for the first time, staying in Kentucky after graduation to make a life here and continue to fight to protect our communities from environmental destruction. This program is a perfect example of the three pillars of sustainability working together to promote environmental stewardship in our community. By paying for the registration fee, more students will be able to attend and consequently make a bigger impact on our campus.

11. Name any anticipated project affiliates and describe the extent of their support, including any financial, matching or in-kind support. Specific details are encouraged.

Participants across the state will be responsible for obtaining funding from their respective universities. If we do not receive SSC funds we will ask UK participants to pay for their own registration.

12. Please mark the primary target population of your project with a **1**.

- UK (general):
- Undergraduates: 1
- Graduates:
- Community:
- Faculty:
- Other (Please Describe):

In 250 words or less, please answer the following questions.

13. Describe the intended University of Kentucky audiences and potential number of people impacted including any potential diverse segments such as student or community organizations and supporting evidence (e.g. expected or historical event/speaker attendance).

This will directly impact 6 people in a life-changing way. After last year's program, participants returned to their respective campuses with renewed energy and ideas to involve more students on campus in campaigns for sustainability. We hope to start a ripple effect on the youth environmental movement by connecting its leaders from across the state.

14. Are there any students involved in the proposed project? If so, do they benefit from professional or technical skills, outputs, or experiences such as presentations, posters, or reports?
 Student leadership development is an integral aspect of KSEC and one of the main objectives of Catalyst. The skills and anti-oppressive practices that students will acquire during this program will not only be useful in furthering environmental work in the state, but will benefit them professionally in whatever field they choose. Additionally, students will get to hear from important successful guest speakers from Kentucky.
15. Please describe any previous history and to what extent you, other project leaders, or the sponsoring organization may have with the UK Student Sustainability Council.
 I am a co-director for the Catalyst summer program. UK Greenthumb is a KSEC member organization and has had a representative on the SSC for many years. Furthermore, a number of KSEC members have also been members of the UK Student Sustainability Council, including Patrick Johnson who encouraged the Student Environmental Action Coalition to write the grant that reinvigorated KSEC 3 years ago. Caroline Engle, Danielle Empson, and Ricky Grewelle are more recent members of both KSEC and the SSC.
16. Please outline a timeline and milestones to ensure project efficacy prior to and after project implementation.
 3/10-4/16: Recruit 6 participants
 4/16: Have 6 participants registered
 7/16-7/23: Catalyst
 Post-program support and coaching plan will be implemented to ensure that participants are confident in applying the skills they learn.
17. Does the success of your project require prior approval of other UK or non-UK entities (e.g. IRB or venue approval, etc.)? If so, please provide supporting documentation.
 No
18. Please demonstrate how the Student Sustainability Council will be credited or advertised in your project (this can include promotional material). Would a project leader be available for a radio interview?
 The Student Sustainability Council will be credited for student scholarships in the recruitment process. Natalie St.Clair, the UK delegate to the Kentucky Student Environmental Coalition, or a member of the Catalyst training team will be available for a radio interview.
19. Using the following format, please provide a line item budget for the total amount request and what percent of the project is being sponsored by SSC funding. Provide information sources or reasoning for the budget estimates.
 100% funded by SSC

Description	\$ Total Cost	\$ Request from SSC	Source of remaining funds
Registration	\$350/person for 6 people	\$2,100	Students' responsibility

20. Are you willing to accept a general reduction in your budget?

No. Our budget is determined by a consensus process with delegates from each of our 11 member groups from campuses across the state.

21. Are you willing to accept line item changes in your budget?

No.

22. You may include additional attachments to supplement the application such as promotional material, resumes, letters of collaborative funding, etc.

Submit project proposals and/or questions on proposal processes to ukstudentsustainabilitycouncil@gmail.com with 'SSC Proposal' as the subject line.

If successfully funded, a council member will be assigned to your project. Failure to communicate with this person can result in a total or partial loss of funding. **Any changes in the use of approved funding must be resubmitted and re-approved by the Council. Unused funds are automatically returned to the SSC.**

Project proposals will be considered on a rolling basis and must be received 1 week prior a scheduled meeting in order to be considered for the agenda. If SSC and applicant are able to confirm that project, if funded, would be in compliance with University Business Procedures. The Fall 2015 meeting schedule is listed below:

<u>Meeting date</u>	<u>Proposal due date</u>
February 3, 2016 -	Proposals due by January 27, 2016
February 17, 2016 -	Proposals due by February 10, 2016
March 2, 2016 -	Proposals due by February 24, 2016
April 6, 2016 -	Proposals due by March 30, 2016
April 20, 2016 -	Proposals due by April 13, 2016

University of Kentucky Student Sustainability Council 2015-2016 Grant Application

1. Name: **Gabriel Smith**
2. Email: **gws222@g.uky.edu**
3. UK Affiliation: **Undergraduate Student**
4. Proposed Project Title: **SSC Fall Retreat (Fall 2016)**
5. If applicable, please provide the sponsoring or overseeing organization. (e.g. the Office of Sustainability, Wildcat Wheels, the Dept. of Ag. Economics, etc.): **Student Sustainability Council**
6. Total Amount Requested from the Council: **\$1006.80**

7. Would you like to make a presentation to the Council before your proposal is reviewed?
No

8. Please mark the primary and secondary focus areas of your project with a **1** and **2**, respectively.

- | | |
|---|---|
| <ul style="list-style-type: none">• Recycling:• Transportation:• Agriculture/Gardening:• Water:• Renewable Energy/
Energy Conservation: | <ul style="list-style-type: none">• Climate Change:• Local Environment:• Behavioral Change:• Species Diversity/Conservation:• Other (Please Describe): Council Development |
|---|---|

9. Please name any other project leaders:

Name Jared Penn

Title & Department

Graduate Student, Ag.
Econ

Project Role Co-Applicant

Email

Jerrodd.penn@uky.edu

Name

Title & Department

Project Role

Email

Please note that any project leaders listed will be excused for closed discussion of their project proposal.

10. Please describe the project, its goals, and how it contributes to UK student knowledge, attitudes & culture, or practices of the 3 pillars of sustainability (i.e. economic, environmental and social), including potential long term effects.

Each year, the first SSC meeting of the Fall semester has been held at the University of Kentucky's research and education forest: Robinson Forest. This proposal requests to continue this retreat for the Fall 2016 semester. While new council members have had the opportunity to sit in on meetings during Spring 2015

and meet the current members, this time is usually strictly business. Offering the first meeting at Robinson Forest allows all members, old and new, to get to know each other, relax and experience Kentucky in a beautiful setting, thus leading to a more honest, committed and therefore productive Council. Requested funding allows all council members to have transportation, meals and cabin rentals for one night at Robinson Forest. The Student Sustainability Council's mission is to further the three pillars of sustainability and therefore, any support to the Council also contributes to its presence on UK's campus.

11. Name any anticipated project affiliates and describe the extent of their support, including any financial, matching or in-kind support. Specific details are encouraged.

There are no anticipated project affiliates at this time

12. Please mark the primary target population of your project with a **1**.

- UK (general):
- Undergraduates: **1**
- Graduates: **2**
- Community:
- Faculty:
- Other (Please Describe):

In 250 words or less, please answer the following questions.

13. Describe the intended University of Kentucky audiences and potential number of people impacted including any potential diverse segments such as student or community organizations and supporting evidence (e.g. expected or historical event/speaker attendance).
While the primary target population of this project is the Student Sustainability Council itself, its success will indirectly affect the entire UK population. I believe that by fostering the growth of friendly relationships between council members, the council as a whole will benefit. When individual members know each other on a personal level, they are more likely to be committed to the success of the Council. This should also result in more open and honest discussion at future SSC meetings. A better performing Council allows for the fulfillment of its mission to support sustainability-related initiatives on UK's campus.

14. Are there any students involved in the proposed project? If so, do they benefit from professional or technical skills, outputs, or experiences such as presentations, posters, or reports?
The SSC is entirely made up of students (with staff advisor, Shane Tedder); therefore many students will be involved. Participation in this organization's success and growth is an enriching experience for all of its members.

15. Please describe any previous history and to what extent you, other project leaders, or the sponsoring organization may have with the UK Student Sustainability Council.
Project leaders are current members of the UK Student Sustainability Council.

16. Please outline a timeline and milestones to ensure project efficacy prior to and after project implementation.
Right now, the retreat is planned for Aug 26th/27th. Motor pool vehicles will be reserved by SSC staff sponsor Shane Tedder. The development committee will contact the Robinson forest staff and handle the reservations, as well as sending details to current council members.

17. Does the success of your project require prior approval of other UK or non-UK entities (e.g. IRB or venue approval, etc.)? If so, please provide supporting documentation.
Venue approval with Robinson Forest staff, though this has never been an issue in the past.

18. Please demonstrate how the Student Sustainability Council will be credited or advertised in your project (this can include promotional material). Would a project leader be available for a radio interview?
This project benefits the council directly and has no opportunity for advertisement.

19. Using the following format, please provide a line item budget for the total amount request and what percent of the project is being sponsored by SSC funding. Provide information sources or reasoning for the budget estimates.

Description	\$ Total Cost	\$ Request from SSC	Source of remaining funds
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2 twelve passenger Vans from UK motor pool	2 * \$30 per day = \$60	\$60	N/A
Mileage charge	\$0.49/mile * 120 = \$58.80	\$58.80	N/A
Lodging	24 People * \$10 per person = \$240	\$240	N/A
Meals	Meals Breakfast (\$7/person), lunch (\$9/person) and dinner (\$11/person) provided by Robinson Forest staff for 24 people = \$648	\$648	N/A

20. Are you willing to accept a general reduction in your budget? **YES**
21. Are you willing to accept line item changes in your budget? **YES**
22. You may include additional attachments to supplement the application such as promotional material, resumes, letters of collaborative funding, etc.

Submit project proposals and/or questions on proposal processes to ukstudentsustainabilitycouncil@gmail.com with 'SSC Proposal' as the subject line.

If successfully funded, a councilmember will be assigned to your project. Failure to communicate with this person can result in a total or partial loss of funding. **Any changes in the use of approved funding must be resubmitted and re-approved by the Council. Unused funds are automatically returned to the SSC.**

Project proposals will be considered on a rolling basis and must be received 1 week prior a scheduled meeting in order to be considered for the agenda. If SSC and applicant are able to confirm that project, if funded, would be in compliance with University Business Procedures. The Fall 2015 meeting schedule is listed below:

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University of Kentucky Student Sustainability Council 2015-2016 Grant Application

23. Name: **Gabriel Smith**
24. Email: **gws222@uky.edu**
25. UK Affiliation: **Undergraduate Student**
26. Proposed Project Title: **AASHE**
27. If applicable, please provide the sponsoring or overseeing organization. (e.g. the Office of Sustainability, Wildcat Wheels, the Dept. of Ag. Economics, etc.): **Student Sustainability Council**
28. Total Amount Requested from the Council: **\$4395**
29. Would you like to make a presentation to the Council before your proposal is reviewed?
No
30. Please mark the primary and secondary focus areas of your project with a **1** and **2**, respectively.

- | | |
|---|---|
| • Recycling: | • Climate Change: |
| • Transportation: | • Local Environment: |
| • Agriculture/Gardening: | • Behavioral Change: |
| • Water: | • Species Diversity/Conservation: |
| • Renewable Energy/
Energy Conservation: | • Other (Please Describe): Student Development |

31. Please name any other project leaders:

Name
Title & Department
Project Role
Email
Name
Title & Department
Project Role
Email

Please note that any project leaders listed will be excused for closed discussion of their project proposal.

32. Please describe the project, its goals, and how it contributes to UK student knowledge, attitudes & culture, or practices of the 3 pillars of sustainability (i.e. economic, environmental and social), including potential long term effects.

This is the largest conference related to campus sustainability in the country and will provide a forum for connecting to the ideas and resources of other campus communities around the nation. The students who have opportunity to attend the conference will collect ideas and learn from the victories and failures of other student led sustainability initiatives, connect with other students, faculty and staff working on similar issues, and learn from experts on how to build a campus community focused on sustainability. The connections and ideas gathered at the conference have huge potential aid in the mission to create a culture of campus sustainability.

33. Name any anticipated project affiliates and describe the extent of their support, including any financial, matching or in-kind support. Specific details are encouraged.

N/A

34. Please mark the primary target population of your project with a **1**.

- UK (general):
- Undergraduates: **1**
- Graduates: **2**
- Community:
- Faculty:
- Other (Please Describe):

In 250 words or less, please answer the following questions.

35. Describe the intended University of Kentucky audiences and potential number of people impacted including any potential diverse segments such as student or community organizations and supporting evidence (e.g. expected or historical event/speaker attendance).
This project will provide funding for up to 5 University of Kentucky Students to attend the AASHE conference.
36. Are there any students involved in the proposed project? If so, do they benefit from professional or technical skills, outputs, or experiences such as presentations, posters, or reports?
Yes, this proposal is focused exclusively on students and providing professional development for them by funding their attendance at the premier national sustainability conference for higher education. Participants will be chosen based on a rubric of criteria similar to the 2015 process. This will include a cover letter, CV, and preference will be given to anyone presenting at the conference.
37. Please describe any previous history and to what extent you, other project leaders, or the sponsoring organization may have with the UK Student Sustainability Council.
The council has funded several students attending the conference over the past few years.
38. Please outline a timeline and milestones to ensure project efficacy prior to and after project implementation.
If funding is awarded, the Office of Sustainability will work directly with the Council to solicit interest from the Student Body and with a deadline for requesting funding of September 30 and award announcements on October 3. The conference is October 9-12 in Baltimore.
39. Does the success of your project require prior approval of other UK or non-UK entities (e.g. IRB or venue approval, etc.)? If so, please provide supporting documentation.
No
40. Please demonstrate how the Student Sustainability Council will be credited or advertised in your project (this can include promotional material). Would a project leader be available for a radio interview?
The SSC will directly benefit from this project as several members are likely to attend. The SSC logo can be included on the application, as well as credit to the SSC for funding the trip. After the conference, one or more attendees can be interviewed for the radio program.
41. Using the following format, please provide a line item budget for the total amount request and what percent of the project is being sponsored by SSC funding. Provide information sources or reasoning for the budget estimates.

Description	\$ Total Cost	\$ Request from SSC	Source of remaining funds
7 Passenger Van from UK Motorpool	(\$17.day * 5 days =) +	\$525	N/A

	(\$.40/mile * 1100 miles) = \$525		
Parking	\$30/day * 4 days = \$120	\$120	N/A
Food Reimbursement	\$20/day * 5 days * 5 people = \$500	\$500	N/A
Hotel	4 nights, 5 students * \$100/night	\$2000	N/A
Registration	5 Students * \$250 = \$1250	\$1250	N/A
Total		\$4395	N/A

42. Are you willing to accept a general reduction in your budget? **Yes**
43. Are you willing to accept line item changes in your budget? **Yes**
44. You may include additional attachments to supplement the application such as promotional material, resumes, letters of collaborative funding, etc.

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February 24, 2016 To: UK Student Sustainability Council Subject: Scope Change to previously funded project – Student Internships Submitted by: Shane Tedder Dear SSC, On February 10, 2015 the council approved \$9000 to fund an internship program that would provide six paid internship positions for this year. All the positions were filled and the program is going great thus far. More info. The \$9000 in funding was approved with a budget that specified that it would be spent on internship wages. I am writing to request that up to \$1800 be approved for use funding site visits by the six interns. The hours submitted to date have been lower than expected and this combined with projected wages for the remainder of the year provide room within the original amount approved for this new element. The new budget would be \$7200 for intern salaries and \$1800 for travel reimbursement for site visits. Description of the proposed site visits: Each intern is expected to develop an independent project that enhances the sustainability of our campus. For the site visits, I am proposing that each intern identify an institution within a six hour drive that has an existing effort similar or related to their independent efforts and schedule a visit to learn more about the existing effort. The reimbursements would cover their fuel and/or vehicle rental, one night lodging and meals for two days. Please let me know if you have any questions about this proposed scope change. Sincerely, Shane Tedder

