

Student Sustainability Council Meeting Minutes

4/12/2017

Present: Ellen, ben, nachie, jerrod, lauren, mitch, juliana, esther, jennifer, rob, John, rachel, sophie,

18:40 - Meeting begins with the reading of the preamble

18:41 - first presentation begins with the South farm proposal

18:46 - Presentation ends

18:46 - Q&A session for the first proposal begins

18:48 - Q&A session for the first proposal ends

18:49 - second presentation begins with the Catalyst proposal

18:50 - presentation ends

18:50 - Q&A session for the second proposal begins

18:51 - Q&A session for the second proposal ends

18:51 - Third presentation begins with the Stipend proposal

18:55 - Q&A session for the third proposal begins

19:01 - Q&A session for the third proposal ends

19:02 - Discussion on South Farm proposal begins

19:05 - Motion to vote on South farm proposal (Ellen, Mitch 2nd)

Vote Yes: 12 No: 0 Abstain: 1

19:06 - Discussion on the Catalyst proposal begins

19:10 - Motion to vote on Catalyst proposal (Ben, Mitch 2nd)

Vote Yes: 13 No: 0 Abstain: 0

19:12 - Discussion on Stipend proposal ends

19:20 - Motion to extend discussion (Ben, Mitch 2nd)

19:24 - Motion to extend discussion (Lauren, Ben 2nd)

19:26 - Motion to table discussion until next meeting

Vote Table: 13 Yes: No: Abstain:

19:28 - Discussion on the fall retreat proposal begins

19:29 - Motion to vote on the fall retreat proposal (Ben, Will 2nd)

Vote Yes: 13 No: 0 Abstain:0

19:30 - Discussion on the Summer intern program begins

19:31 - Motion to vote on the summer intern proposal (Ellen, Mitch 2nd)

Vote Yes: 11 No: 0 Abstain:2

19:31 - Discussion on the AASHE proposal begins

19:36 - Motion to vote on the AASHE proposal (Ellen, Lauren 2nd)

Vote Yes: 12 No: 0 Abstain: 1

19:36 Discussion on the Monarch proposal scope change

19:38 - Motion to vote on scope change (Ellen, Mitch 2nd)

19:38 - Outreach committee update

19:40 - other points of business

19:43 - meeting concludes

University of Kentucky Student Sustainability Council 2016-2017 Grant Application

1. Name: **Tyler Hill**
2. Email: tyler.s.hill23@gmail.com
3. UK Affiliation: **Undergraduate**
4. Proposed Project Title: **Catalyst Summer Training Program**
5. If applicable, please provide the sponsoring or overseeing organization. (e.g. the Office of Sustainability, Wildcat Wheels, the Dept. of Ag. Economics, etc.): **Kentucky Student Environmental Coalition (KSEC)**
6. Total Amount Requested from the Council: **\$1750**
7. Would you like to make a presentation to the Council before your proposal is reviewed?
Yes!
8. Please mark the primary and secondary focus areas of your project with a **1** and **2**, respectively.

- Recycling:
- Transportation:
- Agriculture/Gardening:
- Water:
- Renewable Energy/
Energy Conservation:

- Climate Change:

- Local Environment:
- Behavioral Change:
- Species Diversity/Conservation:
- Other (Please Describe): **Environmental Activism 2**
- Other: **Summer Program 1**

9. Please name any other project leaders:

Name	
Title & Department	
Project Role	
Email	
Name	

Title & Department	
Project Role	
Email	

Please note that any project leaders listed will be excused for closed discussion of their project proposal.

10. Please describe the project, its goals, and how it contributes to UK student knowledge, attitudes & culture, or practices of the 3 pillars of sustainability (i.e. economic, environmental and social), including potential long term effects.

Catalyst is a week-long activism training program created and developed by KSEC. KSEC is a network of student environmental organizations across Kentucky; UK's chapter of the organization is Greenthumb. Catalyst seeks to give students and young folks the knowledge and skills necessary to bring about environmentally-positive change on their campuses and in their communities. These skills include developing activist campaign strategies, recruiting new members to an organization, communicating effectively with media, encouraging the growth of new leaders, and much more. Catalyst also seeks to connect students from across the state, creating lasting bonds and fostering cooperation on issues affecting all of Kentucky. With this grant, we hope to fund the registration fees for five UK students to attend Catalyst. Previous UK participants have returned from Catalyst excited to build a more sustainable university, city, state, and nation. They all report the value of this program. By funding these fees, the SSC will make an investment in UK student knowledge that will reverberate for years to come.

11. Name any anticipated project affiliates and describe the extent of their support, including any financial, matching or in-kind support. Specific details are encouraged.

All participants across the state will be asked to seek their own funding from their universities. UK students will be required to pay for their own registration fees of \$350 each should we not receive funding from the SSC.

12. Please mark the primary target population of your project with a 1.

- UK (general):
- Undergraduates: **1**
- Graduates:
- Community:
- Faculty:
- Other (Please Describe):

In 250 words or less, please answer the following questions.

13. Describe the intended University of Kentucky audiences and potential number of people impacted including any potential diverse segments such as student or community organizations and supporting evidence (e.g. expected or historical event/speaker attendance).

The primary audience to benefit from these funds will be the five UK students chosen to attend Summer Catalyst 2017. The skills and knowledge they will bring back from Catalyst will invigorate all sustainability efforts they choose to pursue. Previous participants have used their knowledge

to aid sustainability here and across the state. Participants should be equipped to spread their knowledge to others after the conclusion of Catalyst; KSEC will even make available their educational resources to the participants for this express purpose.

14. Are there any students involved in the proposed project? If so, do they benefit from professional or technical skills, outputs, or experiences such as presentations, posters, or reports?

One of the key goals of Catalyst is to develop student leadership. The organizational and communication skills Catalyst cultivates will be universally applicable to all professional fields that participants later enter. The anti-oppressive practices and knowledge of Catalyst will further encourage a more tolerant and open society.

15. Please describe any previous history and to what extent you, other project leaders, or the sponsoring organization may have with the UK Student Sustainability Council.

I am one of the eight primary trainers who are organizing Catalyst. UK Greenthumb – our campus' student environmental organization – is a KSEC member group. Greenthumb has had a SSC representative for many years. Many KSEC members have served on the SSC in the past. In addition, the SSC has granted money to fund registration fees for UK participants of Catalyst in the past two years.

16. Please outline a timeline and milestones to ensure project efficacy prior to and after project implementation.

4/1 – 5/31: Recruit five participants

5/31: Have all five participants registered

7/16 – 7/22: Catalyst Program

Post-Catalyst: Trainers will maintain contact with participants to provide any needed support. A plan for ensuring participants remain well-coached and apply their skills is currently in development.

17. Does the success of your project require prior approval of other UK or non-UK entities (e.g. IRB or venue approval, etc.)? If so, please provide supporting documentation.

No.

18. Please demonstrate how the Student Sustainability Council will be credited or advertised in your project (this can include promotional material). Would a project leader be available for a radio interview?

The Student Sustainability Council will be credited during the recruitment process for funding scholarships. The SSC will also be credited alongside all other sponsors on the first day of the event. I am available to do a radio interview at the behest of the SSC.

19. Using the following format, please provide a line item budget for the total amount request and what percent of the project is being sponsored by SSC funding. Provide information sources or reasoning for the budget estimates.

Description	\$ Total Cost	\$ Request from SSC	Source of remaining funds
REGISTRATION FEE	\$350/person for 5 people	\$1750	Student Fundraising

20. Are you willing to accept a general reduction in your budget?

No. Our budget reflects the observed costs from previous iterations of the Catalyst program and has been accepted as the consensus budget by our member organizations.

21. Are you willing to accept line item changes in your budget?

No.

22. You may include additional attachments to supplement the application such as promotional material, resumes, letters of collaborative funding, etc.

Submit project proposals and/or questions on proposal processes to

ukstudentsustainabilitycouncil@gmail.com with '**SSC Proposal**' as the subject line.

If successfully funded, a councilmember will be assigned to your project. Failure to communicate with this person can result in a total or partial loss of funding. **Any changes in the use of approved funding must be resubmitted and re-approved by the Council. Unused funds are automatically returned to the SSC.**

Project proposals will be considered on a rolling basis and must be received 1 week prior a scheduled meeting in order to be considered for the agenda. If SSC and applicant are able to confirm that project, if funded, would be in compliance with University Business Procedures. The Fall 2016 meeting schedule is listed on the following page.

University of Kentucky Student Sustainability Council 2016-2017 Grant Application

1. Name: Jerrod Penn
2. Email: jerrod.penn@uky.edu
3. UK Affiliation: Graduate Student
4. Proposed Project Title: SSC Director Stipend
5. If applicable, please provide the sponsoring or overseeing organization. (e.g. the Office of Sustainability, Wildcat Wheels, the Dept. of Ag. Economics, etc.): Ag Economics/Former SSC director
6. Total Amount Requested from the Council: \$1600
7. Would you like to make a presentation to the Council before your proposal is reviewed? If desired, yes
8. Please mark the primary and secondary focus areas of your project with a **1** and **2**, respectively.

- Recycling: • Climate Change:
- Transportation: • Local Environment: • Agriculture/Gardening:
- Behavioral Change:
- Water: • Species Diversity/Conservation:
- Renewable Energy/ • Other (Please Describe): **SSC/Internal**
Energy Conservation:

9. Please name any other project leaders:

Name	Hannah Penn
Title & Department	Post-doctoral fellow, Miami University
Project Role	Co-endorser of project, former SSC director and councilmember in 201415, 2015-16, and Fall 2016
Email	

Name

**Title &
Department**

**Project
Role**

Email

Please note that any project leaders listed will be excused for closed discussion of their project proposal.

10. Please describe the project, its goals, and how it contributes to UK student knowledge, attitudes & culture, or practices of the 3 pillars of sustainability (i.e. economic, environmental and social), including potential long term effects.

The SSC has taken part in many of the sustainability and environmentally related successes in the UK and Lexington community. A crucial element of the SSC's ability to sponsor such diverse projects and students are its directors. Without its directors, the SSC would be unable to function on a daily basis, and would not be where it is today without their leadership. This responsibility has tacitly been understood by councilmembers for a number of years because the number of applicants for each of the director positions has been extremely limited. For some, the commitment of becoming an unpaid director is prohibitive relative to another paid job. While low overhead has been a point of pride for the SSC, we may be the only UK organization of such size without any paid compensation for executive/operations leaders. Given this responsibility and the success of the director model since its adoption in 2012-13, it is fitting to acknowledge their efforts in the form of a stipend/scholarship. The proposed amount of \$200 per semester (\$400 per year) would demonstrate the greater council's appreciation for their work.

Updated 12/5/16

11. Name any anticipated project affiliates and describe the extent of their support, including any financial, matching or in-kind support. Specific details are encouraged.

N/A

12. Please mark the primary target population of your project with a **1**.

- UK (general):
- Undergraduates:
- Graduates:
- Community:
- Faculty:
- Other (Please Describe):
SSC/Internal

In 250 words or less, please answer the following questions.

13. Describe the intended University of Kentucky audiences and potential number of people impacted including any potential diverse segments such as student or community organizations and supporting evidence (e.g. expected or historical event/speaker attendance).

The SSC itself benefits by having strong leadership who do the many tasks to ensure that the Council accomplishes its goals, both inside and outside of our meetings. In addition, they steer the SSC in terms of proposing adjustments and finding opportunities for the SSC to become even more productive.

14. Are there any students involved in the proposed project? If so, do they benefit from professional or technical skills, outputs, or experiences such as presentations, posters, or reports?

The four directors would be the recipients of this stipend.

15. Please describe any previous history and to what extent you, other project leaders, or the sponsoring organization may have with the UK Student Sustainability Council.

I have been a director multiple times.

16. Please outline a timeline and milestones to ensure project efficacy prior to and after project implementation.

The stipend would be provided in two installments, once per semester. Another important aspect to consider is whether the council should review and agree that a director's effort and demeanor have been satisfactory. This could be a simple hand vote towards the end of each semester. This is worth mentioning because director performance has been an issue in the past, but I think part of the issue will be potentially be resolved by having more candidates apply for each director position.

17. Does the success of your project require prior approval of other UK or non-UK entities (e.g. IRB or venue approval, etc.)? If so, please provide supporting documentation.

No

18. Please demonstrate how the Student Sustainability Council will be credited or advertised in your project (this can include promotional material). Would a project leader be available for a radio interview?

Updated 12/5/16

N/A

19. Using the following format, please provide a line item budget for the total amount request and what percent of the project is being sponsored by SSC funding. Provide information sources or reasoning for the budget estimates.

Description	\$ Total Cost	\$ Request from SSC	Source of remaining funds
\$400 stipend per director	\$1600	\$1600	0

- 20. Are you willing to accept a general reduction in your budget? Yes
- 21. Are you willing to accept line item changes in your budget? Yes
- 22. You may include additional attachments to supplement the application such as promotional material, resumes, letters of collaborative funding, etc.

Submit project proposals and/or questions on proposal processes to **ukstudentsustainabilitycouncil@gmail.com** with **'SSC Proposal'** as the subject line.

If successfully funded, a councilmember will be assigned to your project. Failure to communicate with this person can result in a total or partial loss of funding. **Any changes in the use of approved funding must be resubmitted and re-approved by the Council. Unused funds are automatically returned to the SSC.**

Project proposals will be considered on a rolling basis and must be received 1 week prior a scheduled meeting in order to be considered for the agenda. If SSC and applicant are able to confirm that project, if funded, would be in compliance with University Business Procedures. The Fall 2016 meeting schedule is listed on the following page.

12/5/16

Updated

University of Kentucky Student Sustainability Council 2016-2017 Grant Application

1. Name: **Bradford Hull**
2. Email: **bthu224@g.uky.edu**
3. UK Affiliation: **Undergraduate Student**
4. Proposed Project Title: **SSC Fall Retreat (Fall 2017)**
5. If applicable, please provide the sponsoring or overseeing organization. (e.g. the Office of Sustainability, Wildcat Wheels, the Dept. of Ag. Economics, etc.): **Student Sustainability Council**
6. Total Amount Requested from the Council: **\$1543.20**

7. Would you like to make a presentation to the Council before your proposal is reviewed?
No

8. Please mark the primary and secondary focus areas of your project with a **1** and **2**, respectively.

- Recycling:
- Transportation:
- Agriculture/Gardening:
- Water:
- Renewable Energy/
Energy Conservation:
- Climate Change:

- Local Environment:
- Behavioral Change:
- Species Diversity/Conservation:
- Other (Please Describe): **Council Development**

9. Please name any other project leaders:

Name Gabriel Smith	
Title & Department	
Project Role Co-Applicant	
Email gws222@g.uky.edu u	

Name	
Title & Department	
Project Role	
Email	

Please note that any project leaders listed will be excused for closed discussion of their project proposal.

10. Please describe the project, its goals, and how it contributes to UK student knowledge, attitudes & culture, or practices of the 3 pillars of sustainability (i.e. economic, environmental and social), including potential long term effects.

The first meeting of the fall semester each year is held at the University of Kentucky's research and education forest: Robinson Forest. This proposal requests to continue this tradition for the Fall 2017 semester retreat. New council members have had an opportunity to sit in on the spring semester meetings and become familiar with the other council members, but these meetings are typically strictly business. This retreat provides an opportunity for council members to get to know each other in a relaxed setting, which leads to a more effective and cohesive council. The requested funds will allow members transportation, meals, and cabin rentals for one night in Robinson Forest. The Student Sustainability Council's mission is to further the three pillars of sustainability and therefore, any support to the Council also contributes to its presence on UK's campus.

11. Name any anticipated project affiliates and describe the extent of their support, including any financial, matching or in-kind support. Specific details are encouraged.

There are no anticipated project affiliates at this time

12. Please mark the primary target population of your project with a 1.

- UK (general):
- Undergraduates: **1**
- Graduates: **2**
- Community:
- Faculty:
- Other (Please Describe):

In 250 words or less, please answer the following questions.

13. Describe the intended University of Kentucky audiences and potential number of people impacted including any potential diverse segments such as student or community organizations and supporting evidence (e.g. expected or historical event/speaker attendance).

While the primary target population of this project is the Student Sustainability Council itself, its success will indirectly affect the entire UK population. By creating personal relationships between council members, the council will grow to be more cohesive and therefore more productive. This cohesiveness will allow for more honest and open discussion in future SSC meetings, allowing the council to perform better and fulfill its mission to support sustainability-related initiatives on UK's campus.

14. Are there any students involved in the proposed project? If so, do they benefit from professional or technical skills, outputs, or experiences such as presentations, posters, or reports?

The SSC is entirely made up of students (with staff advisor, Shane Tedder); therefore many students will be involved. Participation in this organization's success and growth is an enriching experience for all of its members.

15. Please describe any previous history and to what extent you, other project leaders, or the sponsoring organization may have with the UK Student Sustainability Council.

Project leaders are current members of the UK Student Sustainability Council.

16. Please outline a timeline and milestones to ensure project efficacy prior to and after project implementation.

Right now, the retreat is planned to be during the first meeting of the fall semester. Motor pool vehicles will be reserved by SSC staff sponsor Shane Tedder. The development committee will contact the Robinson forest staff and handle the reservations, as well as sending details to current council members.

17. Does the success of your project require prior approval of other UK or non-UK entities (e.g. IRB or venue approval, etc.)? If so, please provide supporting documentation.

Venue approval with Robinson Forest staff, though this has never been an issue in the past.

18. Please demonstrate how the Student Sustainability Council will be credited or advertised in your project (this can include promotional material). Would a project leader be available for a radio interview?

This project benefits the council directly and has no opportunity for advertisement.

19. Using the following format, please provide a line item budget for the total amount request and what percent of the project is being sponsored by SSC funding. Provide information sources or reasoning for the budget estimates.

Description	\$ Total Cost	\$ Request from SSC	Source of remaining funds

3 twelve passenger Vans from UK motor pool	3 * \$90 per day = \$90	\$90	N/A
Mileage charge	\$0.49/mile * 660 = \$323.40	\$323.40	N/A
Lodging	30 People * \$10 per person = \$300	\$300	N/A
Meals	Meals Breakfast (\$7/person), lunch (\$9/person) and dinner (\$11/person) provided by Robinson Forest staff for 30 people = \$810	\$810	N/A
Total	\$1523.40	\$1543.20	N/A

20. Are you willing to accept a general reduction in your budget? **YES**

21. Are you willing to accept line item changes in your budget? **YES**

22. You may include additional attachments to supplement the application such as promotional material, resumes, letters of collaborative funding, etc.

Submit project proposals and/or questions on proposal processes to

ukstudentsustainabilitycouncil@gmail.com with '**SSC Proposal**' as the subject line.

If successfully funded, a councilmember will be assigned to your project. Failure to communicate with this person can result in a total or partial loss of funding. **Any changes in the use of approved funding must be resubmitted and re-approved by the Council. Unused funds are automatically returned to the SSC.**

Project proposals will be considered on a rolling basis and must be received 1 week prior a scheduled meeting in order to be considered for the agenda. If SSC and applicant are able to confirm that project, if funded, would be in compliance with University Business Procedures. The Fall 2016 meeting schedule is listed on the following page.

University of Kentucky Student Sustainability Council 2016-2017 Grant Application

1. Name: Benjamin Troupe
2. Email: benjamin.troupe@uky.edu
3. UK Affiliation: SSC
4. Proposed Project Title: SSC Summer Intern
5. If applicable, please provide the sponsoring or overseeing organization. (e.g. the Office of Sustainability, Wildcat Wheels, the Dept. of Ag. Economics, etc.): SSC, Office of Sustainability
6. Total Amount Requested from the Council: \$1,832
7. Would you like to make a presentation to the Council before your proposal is reviewed? Yes
8. Please mark the primary and secondary focus areas of your project with a **1** and **2**, respectively.

- Recycling:
- Transportation:
- Agriculture/Gardening:
- Water:
- Renewable Energy/
Energy Conservation:

- Climate Change:
- Local Environment:
- Behavioral Change:
- Species Diversity/Conservation:
- Other (Please Describe): SSC

9. Please name any other project leaders:

Name	Shane Tedder
Title & Department	Director of the Office of Sustainability
Project Role	Supervisor
Email	shane.tedder@uky.edu
Name	
Title & Department	

Project Role	
Email	

Please note that any project leaders listed will be excused for closed discussion of their project proposal.

10. Please describe the project, its goals, and how it contributes to UK student knowledge, attitudes & culture, or practices of the 3 pillars of sustainability (i.e. economic, environmental and social), including potential long term effects.

The purpose of this project is to continue the development and improvement of the SSC during the summer while the organization is usually inactive. The intern would help organize SSC documents, do summer tabling, and generally prepare for the new fall council. A short list of suggested objectives appears at the end of this document. The intern will be selected by the SSC directors, last year's intern (Ben Troupe), and the SSC Advisor (Shane Tedder). Priority will be given current and continuing SSC members, followed by current non-continuing or new SSC members. If no one from the SSC applies, the position will be advertised to the UK student body at large.

11. Name any anticipated project affiliates and describe the extent of their support, including any financial, matching or in-kind support. Specific details are encouraged.

Shane Tedder will oversee the progress of the internship, and will handle all financial aspects.

12. Please mark the primary target population of your project with a 1.

- UK (general):
- Undergraduates:
- Graduates:
- Community:
- Faculty:
- Other (Please Describe): SSC

In 250 words or less, please answer the following questions.

13. Describe the intended University of Kentucky audiences and potential number of people impacted including any potential diverse segments such as student or community organizations and supporting evidence (e.g. expected or historical event/speaker attendance).

The anticipated work for the intern includes documenting the work of the SSC during the 2016-17 school year and comparing that analysis with previous SSC years. This is to help collect information for the benefit of the Council and transparency to the student body. A secondary component involves outreach to organizations in order to create recognition for the Council and sustainability-related issues on campus in

general among broad sections of the campus community that might not actively seek out sustainability-related events on their own. An intern will also assist in other related tasks as needed, including outreach events over the summer during K-week and SeeBlueU Orientations, maintaining the liaison process, and managing the SSC social media and email accounts.

14. Are there any students involved in the proposed project? If so, do they benefit from professional or technical skills, outputs, or experiences such as presentations, posters, or reports?

The intern will be expected to produce a professional report summarizing Council proceedings, and will gain relevant experience in writing, statistical analysis, data generation, and communication.

15. Please describe any previous history and to what extent you, other project leaders, or the sponsoring organization may have with the UK Student Sustainability Council.

Current SSC member and past summer intern.

16. Please outline a timeline and milestones to ensure project efficacy prior to and after project implementation.

4/12/2017: Proposal Accepted

4/13/2017: Position open to applications from incoming, current, and outgoing SSC members

4/16/2017 at 11:59pm: SSC application window closed

4/17/2017: If no SSC applications are received, the student body, as a whole will be solicited

4/23/2017 at 11:59pm: Application window closes

4/25/2017: Selection of intern (if SSC applications are received, then this could occur at the directors meeting prior to the last SSC meeting of the year)

4/26/2017: Intern announced at SSC meeting

5/15/2017: Internship begins

*Applications will include resume/CV, cover letter, and unofficial transcript

17. Does the success of your project require prior approval of other UK or non-UK entities (e.g. IRB or venue approval, etc.)? If so, please provide supporting documentation.

18. Please demonstrate how the Student Sustainability Council will be credited or advertised in your project (this can include promotional material). Would a project leader be available for a radio interview?

The intern will serve as a representative of the SSC during outreach events over the summer.

19. Using the following format, please provide a line item budget for the total amount request and what percent of the project is being sponsored by SSC funding. Provide information sources or reasoning for the budget estimates.

Description	\$ Total Cost	\$ Request from SSC	Source of remaining funds
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160 hours @ \$10 per hour for at least 10 weeks	1600	1600	
14.5% STEPS Fee	232	232	
Total	1832	1832	

- 20. Are you willing to accept a general reduction in your budget? Yes
- 21. Are you willing to accept line item changes in your budget? Yes
- 22. You may include additional attachments to supplement the application such as promotional material, resumes, letters of collaborative funding, etc.

Submit project proposals and/or questions on proposal processes to **ukstudentsustainabilitycouncil@gmail.com** with **'SSC Proposal'** as the subject line. If successfully funded, a councilmember will be assigned to your project. Failure to communicate with this person can result in a total or partial loss of funding. **Any changes in the use of approved funding must be resubmitted and re-approved by the Council. Unused funds are automatically returned to the SSC.**

Project proposals will be considered on a rolling basis and must be received 1 week prior a scheduled meeting in order to be considered for the agenda. If SSC and applicant are able to confirm that project, if funded, would be in compliance with University Business Procedures. The Fall 2016 meeting schedule is listed on the following page.

University of Kentucky Student Sustainability Council 2015-2016 Grant Application

1. Name: **Julianna Dantzer**
2. Email: **jcda243@uky.edu**
3. UK Affiliation: **Undergraduate Student**
4. Proposed Project Title: **AASHE 2017**
5. If applicable, please provide the sponsoring or overseeing organization. (e.g. the Office of Sustainability, Wildcat Wheels, the Dept. of Ag. Economics, etc.): **Student Sustainability Council**
6. Total Amount Requested from the Council: **\$6675**
7. Would you like to make a presentation to the Council before your proposal is reviewed?
No
8. Please mark the primary and secondary focus areas of your project with a **1** and **2**, respectively.

- Recycling:
- Transportation:
- Agriculture/Gardening:
- Water:
- Renewable Energy/
Energy Conservation:

- Climate Change:

- Local Environment:
- Behavioral Change:
- Species Diversity/Conservation:
- **Other (Please Describe): Student Development**

9. Please name any other project leaders:

Name	
Title & Department	
Project Role	
Email	
Name	
Title & Department	

Project Role	
Email	

Please note that any project leaders listed will be excused for closed discussion of their project proposal.

10. Please describe the project, its goals, and how it contributes to UK student knowledge, attitudes & culture, or practices of the 3 pillars of sustainability (i.e. economic, environmental and social), including potential long term effects.

This is the largest conference related to campus sustainability in the country and will provide a forum for connecting to the ideas and resources of other campus communities around the nation. The students who have opportunity to attend the conference will collect ideas and learn from the victories and failures of other student led sustainability initiatives, connect with other students, faculty and staff working on similar issues, and learn from experts on how to build a campus community focused on sustainability. The connections and ideas gathered at the conference have huge potential aid in the mission to create a culture of campus sustainability.

11. Name any anticipated project affiliates and describe the extent of their support, including any financial, matching or in-kind support. Specific details are encouraged.

N/A

12. Please mark the primary target population of your project with a 1.

- UK (general):
- Undergraduates: **1**
- Graduates: **2**
- Community:
- Faculty:
- Other (Please Describe):

In 250 words or less, please answer the following questions.

13. Describe the intended University of Kentucky audiences and potential number of people impacted including any potential diverse segments such as student or community organizations and supporting evidence (e.g. expected or historical event/speaker attendance).

This project will provide funding for up to 5 University of Kentucky Students to attend the AASHE conference.

14. Are there any students involved in the proposed project? If so, do they benefit from professional or technical skills, outputs, or experiences such as presentations, posters, or reports?

Yes, this proposal is focused exclusively on students and providing professional development for them by funding their attendance at the premier national sustainability conference for higher education. Participants will be chosen based on a rubric of criteria similar to the 2015 process. This will include a cover letter, CV, and preference will be given to anyone presenting at the conference.

15. Please describe any previous history and to what extent you, other project leaders, or the sponsoring organization may have with the UK Student Sustainability Council.

The council has funded several students attending the conference over the past few years.

16. Please outline a timeline and milestones to ensure project efficacy prior to and after project implementation.

If funding is awarded, the Office of Sustainability will work directly with the Council to solicit interest from the Student Body and with a deadline for requesting funding of September 30 and award announcements on October 9. The conference is October 15-18 in San Antonio.

17. Does the success of your project require prior approval of other UK or non-UK entities (e.g. IRB or venue approval, etc.)? If so, please provide supporting documentation.

No

18. Please demonstrate how the Student Sustainability Council will be credited or advertised in your project (this can include promotional material). Would a project leader be available for a radio interview?

The SSC will directly benefit from this project as several members are likely to attend. The SSC logo can be included on the application, as well as credit to the SSC for funding the trip. After the conference, one or more attendees can be interviewed for the radio program.

19. Using the following format, please provide a line item budget for the total amount request and what percent of the project is being sponsored by SSC funding. Provide information sources or reasoning for the budget estimates.

Description	\$ Total Cost	\$ Request from SSC	Source of remaining funds
Round Trip Flights Out of Cincinnati	\$345*5 people	\$1725	N/A
Rental Car	\$85/day * 5 days = \$425 + \$30 gas= \$455+\$30 parking*4 days=	\$575	N/A

Food Reimbursement	\$20/day * 5 days *5 people = \$500	\$500	N/A
Hotel	4 nights, 5 students *\$100/night	\$2000	N/A
Registration (if purchased before May 31)	5 Students *\$200 = \$1000	\$1000	N/A
Full Day Workshops (If purchased before May 31)	5 Students *\$175=\$875	\$875	N/A
Total		\$6,675	N/A

20. Are you willing to accept a general reduction in your budget? **Yes**

21. Are you willing to accept line item changes in your budget? **Yes**

22. You may include additional attachments to supplement the application such as promotional material, resumes, letters of collaborative funding, etc.

Submit project proposals and/or questions on proposal processes to **ukstudentsustainabilitycouncil@gmail.com** with '**SSC Proposal**' as the subject line.

If successfully funded, a councilmember will be assigned to your project. Failure to communicate with this person can result in a total or partial loss of funding. **Any changes in the use of approved funding must be resubmitted and re-approved by the Council. Unused funds are automatically returned to the SSC.**

Project proposals will be considered on a rolling basis and must be received 1 week prior a scheduled meeting in order to be considered for the agenda. If SSC and applicant are able to confirm that project, if funded, would be in compliance with University Business Procedures. The Fall 2015 meeting schedule is listed below:

<u>Meeting date</u>	<u>Proposal due date</u>
February 3, 2016 -	Proposals due by January 27, 2016
February 17, 2016 -	Proposals due by February 10, 2016
March 2, 2016 -	Proposals due by February 24, 2016
April 6, 2016 -	Proposals due by March 30, 2016
April 20, 2016 -	Proposals due by April 13, 2016