Student Sustainability Council
Meeting Minutes
2/12/19

Taken by: Maya Collins-Paterson

1) **Beginning of Meeting**

    a) [7:01] - Reading of the Preamble and Introductions

2) **Proposal Presentations**

    a) [7:04] - MIT Energy Conference Presentation Begins

    b) [7:13] - MIT Energy Conference Ends and Q&A Begins

        i) Not willing to take line item reductions

    c) [7:16] - MIT Energy Conference Q&A Ends

    d) [7:20] - AIAS Midwest Conference Presentation Begins

    e) [7:28] - AIAS Midwest Conference Ends and Q&A Begins

        i) Where did the number come from for the transportation budget?

            (1) Based on attendance last year

        ii) Order materials on the 5th, not enough time

            (1) Changed time schedule for that, will order this month

        iii) How much does the conference cost for students?

            (1) $50 for members early bird, $75 non-members early bird, $55 for members, $85 for non-members

        iv) Questions extended one minute

        v) Is the funding from the attendance going towards the conference?

            (1) Yes but not a lot of people have registered

f) [7:38] - AIAS Midwest Conference Q&A Ends

g) [7:39] - SSC Webform Update Presentation Begins

h) [7:43] - SSC Webform Update Ends and Q&A Begins

i) [7:43] - SSC Webform Update Q&A Ends

3) Proposal Discussions

a) [7:45] - Discussion of MIT Energy Conference begins

    i) Large number of people attending the conference

    ii) First year doing it 12 people is a lot to send

    iii) AASHE is comparable to this event

    iv) Bare minimum of funding requested

    v) Set a president for funding stuff like this

    vi) If they want more people to attend they need to go to other places next year.

    vii) Clarify this is the exact amount of money that they are acquiring, because it seemed in conversation to be fluctuate

    viii) Requested money for advisor

    ix) Set president for general reductions, talking about eliminating a line item

    x) Can establish that we don't want to fund staff with student fees

    xi) Can amend as needed

    xii) Motion to extend Julianna, 2nd Rachel

    xiii) Faculty can apply for grants

    xiv) Hand raise

        (1) People want to keep advisor on the proposal

b) [7:57] - Discussion of MIT Energy Conference ends

c) [7:57] - Motion to vote on MIT Energy Conference (Motion by [Rachel], 2nd [Zoe])

   VOTE RESULTS - **PASSED** Yes [19]   No [0]   Abstain [0]

d) Amount requested: $4,707

e) Amount approved: $4,707

f) [7:58] - Discussion of AIAS Midwest Conference begins

   i)   Line item reduce transportation

   ii)   Not comfortable giving money because of lack of organization

   iii)   Don't have enough money to give them everything because

   iv)   Transportation seems to party

   v)   Motion to reduce transportation line item Rachel, 2nd Julianna

   vi)   Confused on food

   vii)   Don't feel comfortable funding the keeneland food

   viii)   Not comfortable giving money to a conference who are not spending on
           necessary things

   ix)   8:12 Motion to extend Zoe, 2nd Rachel

   x)   Doesn't seem like they need as much money from us as they do

   xi)   Motion to amend to change the language so that we only fund the amount
           at champions kitchen. Joel, 2nd Zoe.

   xii)   Total amount now $3837, only funding food

   xiii)   Budget is not all the way thought through

   xiv)   Can table because of organizations of their budget, remembering it is
           students running this. Risk is minimized.

   xv)   If we were to table this we would invite them back to represent. Would
           happen through a motion to table.

xvi)   8:22 Motion to extend Rachel, 2nd Viktor

xvii)   Reiterate that it's difficult to run a conference

xviii) SGA is a way to

g) [8:23] - Discussion of AIAS Midwest Conference ends

h) [8:23] - Motion to vote on AIAS Midwest Conference (Motion by [Joel], 2nd

[Julianna])

VOTE RESULTS - **PASSED**   Yes [18]   No [1]   Abstain [0]

i) Amount requested: $7,587

j) Amount approved: $3,837

k) [8:24] - Discussion of SSC Webform Update begins

i)   Could push off to next year

ii)   Only around $400

iii) Chance this won't be used til next year

iv)   Still money to give for the next fiscal year

v)   Pass, but not happen until then

vi)   Motion to amend to not use the money until July 1, Motion Julianna, 2nd

Rachel

l) [8:28] - Discussion of SSC Webform Update ends

m) [8:28] - Motion to vote on SSC Webform Update (Motion by [Celia], 2nd [Zoe])

VOTE RESULTS - **PASSED**   Yes [19]   No [0]   Abstain [0]

n) Amount requested: $373

o) Amount approved: $373

4) Scope change vote, passed

5) End of Meeting: [8:30]

MIT Energy Conference VOTING RECORD

Name	Y/N/A	Name	Y/N/A	Name	Y/N/A
Madison Sydnor	N/A	Cameron Luker	Y		
Sophie Beavin	Y	Celia Ritter	Y	Ahmed Hamad	Y
Thomas Ostertag	Y	Maria Sanchez	N/A	Sarah Crawford	Y
Maya Collins-Paterson	Y	Megan Von Son	N/A	Cody Jones	N/A
Julianna Dantzer	Y	Evan Batty	A	Laura McAllister	Y
Zoe Gabrielson	Y	Evan Bartley	Y	Tiana The	Y
Chloe Darnell	Y	Nickie Cashdollar	N/A		
Viktor Halmos	Y	Rachel Cook	Y		
Claire Hilbrecht	Y	Claire Crosby	Y		
Joel Huether	Y	Ashlee Edmonson	N/A		
Isabel Jenkins	Y	Rachel Finefrock	N/A		

AIAS Midwest Conference VOTING RECORD

Name	Y/N/A	Name	Y/N/A	Name	Y/N/A
Madison Sydnor	N/A	Cameron Luker	Y		
Sophie Beavin	Y	Celia Ritter	Y	Ahmed Hamad	Y
Thomas Ostertag	Y	Maria Sanchez	N/A	Sarah Crawford	Y
Maya Collins-Paterson	Y	Megan Von Son	N/A	Cody Jones	N/A
Julianna Dantzer	Y	Evan Batty	A	Laura McAllister	Y
Zoe Gabrielson	Y	Evan Bartley	Y	Tiana The	Y
Chloe Darnell	Y	Nickie Cashdollar	N/A		
Viktor Halmos	Y	Rachel Cook	Y		
Claire Hilbrecht	N	Claire Crosby	Y		
Joel Huether	Y	Ashlee Edmonson	N/A		
Isabel Jenkins	Y	Rachel Finefrock	N/A		

SSC Webform Update VOTING RECORD

Name	Y/N/A	Name	Y/N/A	Name	Y/N/A
Madison Sydnor	N/A	Cameron Luker	Y	Emily Hall	N/A
Sophie Beavin	Y	Celia Ritter	Y	Ahmed Hamad	Y
Thomas Ostertag	Y	Maria Sanchez	N/A	Sarah Crawford	Y
Maya Collins-Paterson	Y	Megan Von Son	N/A	Cody Jones	N/A
Julianna Dantzer	Y	Evan Batty	A	Laura McAllister	Y
Zoe Gabrielson	Y	Evan Bartley	Y	Tiana The	Y
Chloe Darnell	Y	Nickie Cashdollar	N/A		
Viktor Halmos	Y	Rachel Cook	Y		
Claire Hilbrecht	Y	Claire Crosby	Y		
Joel Huether	Y	Ashlee Edmonson	N/A		
Isabel Jenkins	Y	Rachel Finefrock	N/A		

Attendance

Name	P/A	Name	P/A	Name	P/A
Madison Sydnor	A	Cameron Luker	P	Emily Hall	A
Sophie Beavin	P	Celia Ritter	P	Ahmed Hamad	P
Thomas Ostertag	P	Maria Sanchez	A	Sarah Crawford	P
Maya Collins-Paterson	P	Megan Von Son	A	Cody Jones	A
Julianna Dantzer	P	Evan Batty	A	Laura McAllister	P
Zoe Gabrielson	P	Evan Bartley	P	Tiana The	P
Chloe Darnell	P	Nickie Cashdollar	A		
Viktor Halmos	P	Rachel Cook	P		
Claire Hilbrecht	P	Claire Crosby	P		
Joel Huether	P	Ashlee Edmonson	A		
Isabel Jenkins	P	Rachel Finefrock	A		

Student
Sustainability
Council

Funding Application

Before beginning the application process, please verify that you understand the terms and conditions for receiving funding from the SSC:
• The SSC cannot apply retroactive funding, all budget items must occur after the meeting date where the proposal is reviewed.
• Proposals are accepted on a rolling basis and the due date for consideration at each meeting is one week prior to that meeting.
• If approved, the project leader has twelve months to spend the funds. If the project requires an extension beyond this timeline, the project leader will need to submit an extension request.
• The money disbursed from this fund comes from student fees, so sustainability-related student impact is a necessary component for any proposal.
• Presenting the project to the Council is mandatory.
• In order to preserve the Council's ability to effectively review and consider proposals we are limited in the amount of proposals we may review per meeting. In the case that more proposals are received than can be reviewed for a given meeting, Council directors will decide which proposals are heard based on project timeline and order of submission.
• Please note: The SSC has almost allocated all of its funds for the 2018-2019 academic year. Once these funds are distributed, the SSC will continue to review and award funds to projects with a start date of July 1, 2019 or later.

By checking the box below, I verify that I understand and accept these terms and conditions.
: Yes

Project title: Student Trip to the Annual MIT Energy Conference

Project leader name: James Obute

Project leader email: jamesobute@uky.edu

Project leader additional contact information:

Contact type	Contact info
Phone	9175887175

Total amount requested from the Council (round up to the nearest whole number): 5500

UK affiliation: Student

Please fill out the following information about yourself and any other students involved on the project. Previous involvement with the SSC may include membership, funding requests, or involvement with an organization affiliated with the SSC. Answer to the best of your knowledge.:

Name	Major(s)/department	Academic year based on projected graduation date	Previous involvement with the SSC
James Obute	Chemical Engineering	Junior	President of the UK Energy Club
Dalton Bates	Chemical Engineering	Junior	Events Director of the UK Energy Club

Morgan Walli	Chemical Engineering	Junior	Project Manager of the UK Energy Club and past recipient of sustainability grant for SPORES.
Rachel Kaplan	Chemical Engineering	Junior	Co Finance Director of the UK Energy Club
Colin Greer	Mechanical Engineering	Freshman	Co Campaign Manager of the UK Energy Club
Savannah Lewis	Electrical Engineering	Sophomore	Public Relations Director of the UK Energy club
William Reedy	Chemical Engineering	Junior	Co Finance Director of the UK Energy Club
Jennings Rule	Chemical Engineering	Freshman	Education Director of the UK Energy Club
Christopher Carr	Chemical Engineering	Junior	ESC liaison of the UK Energy Club
Cameron Winterich	Chemical Engineering	Sophomore	Co Campaign Manager of the UK Energy Club
Aliza Brown	Mechanical Engineering	Freshman	Publications Director of the UK Energy Club
Alyssa Goodwin	Electrical Engineering	Sophomore	Vice project Manager of the UK Energy Club

How did you hear about the SSC?: We heard about SSC through our faculty advisor, Dr. Eric Grulke.

Describe how your project relates to the three pillars of sustainability (environmental stewardship, economic equity, and social inclusion).: The participation of the UK Energy Club in the 2019 MIT Energy Conference integrates all three pillars of sustainability. Attending this conference supports environmental stewardship because it provides executive board members of the UK Energy Club with an opportunity to generate future sustainability-project ideas through interaction with other successful energy clubs, industry professionals, and academics who will be present; interaction with other clubs could also provide insight in regards to structuring the executive board in a way that would allow us to carry out our objective of promoting energy conservation on campus. Learning from other organizations at the MIT Energy conference throughout the conference would also allow the UK Energy Club learn about strategies for including a wider variety of students, particularly students outside of the college of engineering, involved with the energy club. Additionally, our participation in such a notable conference embodies economic equity because it allows for the exposure of a diverse group of UK students to networking and learning opportunities that they may not otherwise have available to them. Finally, through the experience acquired from attending the MIT Energy Conference, this group of students who lead the energy club will be able to better motivate and recruit new members within the UK Student Body.

Please provide an in depth description of your project. You will likely want to copy and paste your response into the text box.: The UK Energy Club was re-established on the University of Kentucky's campus this past fall, and it would like to send its founding executive board members to the 2019 MIT Energy Conference in Boston, Massachusetts. The MIT Energy Conference is the largest student led conference in the United States and it will take place from April 4th to April 5th this year. The conference will provide these students with an opportunity to learn about different ways to improve and promote sustainability on the University of Kentucky's campus. The objectives of this project are to network with the most successful energy clubs in the country, gather ideas that directly impact campus sustainability, and ensure the continuity of the University of Kentucky's Energy Club. 12 UK students and one faculty will be going on this trip, and we plan on flying to Boston on Wednesday, April 3rd. During the conference, we will be attending multiple sessions led by speakers from all over the world who are leaders in the energy field. We will also be participating in different social events organized by the MIT Energy Club in order to achieve our goal of networking with other energy clubs across the country. Finally, we plan on flying back to Lexington immediately after the conference in the evening of Friday, April 5th.

Who will this project primarily impact?:
The Environmental Stewardship Fee is a $4 per semester student tuition fee. Given that the SSC is in charge of distributing these funds, please describe your project's plan to maximize student impact.: The UK Energy Club recently launched a campus-wide campaign titled #BBNGoesGreen, which involves using an electricity generating bicycle to spread awareness about energy conservation on UK's campus and understanding student viewpoints regarding sustainability with a survey and tabling. This is our first project since we returned to UK's campus, and it directly affects the lives of members of our campus community because it helps promote a culture of conservation which reduces our carbon footprint, as well as the amount of money spent on electricity. Attending the MIT Energy Conference will increase our knowledge on energy principles, research, and conservation strategies, which will provide preparation for acting on the insights that we gain about sustainability at UK from our survey to build on our current project and/or design better projects in the future.
Please select the groups that your project is intended to impact.:
Faculty/Staff
Graduate Students
Lexington Community
Undergraduate Students
UK Community as a Whole

What type of project is this?:
Conference

Please select up to three disciplinary categories that best describe your project.:
Campus Sustainability
Engineering
Solar/Energy

The SSC is always seeking further outreach opportunities. Please consider doing one or all of the following with your project to help us reach more people. :
Green Talks Radio segment (recommended)
Feature SSC logo on promotional material
Social Media Promotion

Does this project require the approval of any outside or UK entity? If so, please check the box and include documentation of support at the end of this document.: No

Have this, or any related project, been funded by the SSC in this or previous years?: No

Student
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Please fill out an itemized budget for your project as it stands. Indicate line items that could be reduced with a check mark. Round up to the nearest whole number for numerical entries.:

Category: Travel
Item name: Round Trip Flight
Amount requested from outside the SSC: 500
Amount requested from the SSC: 3017
Name of other funding source: SGA Senate Special Projet
Total cost: 4017
Would you be willing to accept reductions in your line items? (Leave blank if the answer is no): No

Category: Travel
Item name: Hotel
Amount requested from the SSC: 580
Amount requested from outside the SSC: 1500
Name of other funding source: SGA Senate Special Project
Total cost: 2080
Would you be willing to accept reductions in your line items? (Leave blank if the answer is no): No

Category: Registration
Item name: Conference Registration
Amount requested from outside the SSC: Amount requested from the SSC: 960
Name of other funding source: Total cost: 960
Would you be willing to accept reductions in your line items? (Leave blank if the answer is no): No

Category: Registration
Item name: Advisor Registration
Amount requested from the SSC: 150
Amount requested from outside the SSC: Name of other funding source: Total cost: 150
Would you be willing to accept reductions in your line items? (Leave blank if the answer is no): No

Please describe who will be in charge of dispensing the funds. If it is not a UK department, how will the funds be dispensed?: UK's Chemical Engineering Department.

Does this project have any additional funding partners? If so please list them and briefly describe their contribution and involvement.: We are applying to the University of Kentucky's Senate Special Project Grant which awards a total of $2,500 to organizations

Estimated project completion date: 04/06/2019

Please provide a list of the major milestones of your project.: 1. Participation of executive board members of the UK Energy Club in the 2019 MIT Energy Conference 2. Established relationships and connections with other energy clubs, industry professionals, and academics 3. Creation of new sustainability projects on UK's campus prior to the Fall 2019 semester. 4. Motivation and recruitment of new members to the UK Energy Club.

Include the date (mm/dd/yy) and a brief description of the event. This should include all relevant events to your proposals, such as dates for completion of key project milestones, presentations, or final project completion.:

Date	Event title	Brief description
04/04/2019	2019 MIT Energy Conference	The largest student led conference in the US featuring leaders within the energy field from all over the world.

If your project timeline is greater than a month, please provide a date around the middle of the project when sufficient progress will have been made to update the SSC.: 12/14/2019

Please attach supporting documents such as promotional material, letters of collaborative funding, or a budget spreadsheet, in addition to the budget provided previously. If you are working in partnership with a UK entity such as the Physical Plant Division, an academic department, etc., their letter of support should be uploaded here as well. Please only attach documents necessary to your proposal, so documents such as individual resumes or cover letters should not be included. All supporting documents should be in PDF format.:

UK Energy Club

Budget for the 2019 MIT Energy Conference

Item	Details	Cost/Unit		Total Cost
Hotel	2 nights; 4 rooms	260	per room, per night	$2,080.00
Travel	12 students + 1 advisor	309	per person (round trip)	$4,017.00
Student Registration	12 students	80	per person	$960.00
Advisor Registration	1 advisor	150	per person	$150.00

Total Cost	$7,207.00
Cost per Person (12 People + Advisor)	$554.38

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• The money disbursed from this fund comes from student fees, so sustainability-related student impact is a necessary component for any proposal.

• Presenting the project to the Council is mandatory.

• In order to preserve the Council's ability to effectively review and consider proposals we are limited in the amount of proposals we may review per meeting. In the case that more proposals are received than can be reviewed for a given meeting, Council directors will decide which proposals are heard based on project timeline and order of submission.

• Please note: The SSC has almost allocated all of its funds for the 2018-2019 academic year. Once these funds are distributed, the SSC will continue to review and award funds to projects with a start date of July 1, 2019 or later.

By checking the box below, I verify that I understand and accept these terms and conditions.

: Yes

Project title: UK AIAS Midwest Quad

Project leader name: Mitchell Archer

Project leader email: maar226@g.uky.edu

Project leader additional contact information:

Contact type   **Contact info**

Phone

Total amount requested from the Council (round up to the nearest whole number): 7,587

UK affiliation: Student Organization

Name of organization: UK AIAS

What is your role in the organization?: Treasurer

Brief description of organization: AIAs aims to advance leadership, design, and service among architecture students.

Approximately how many active members does your organization have?: 30

Who is your organization's staff/faculty advisor?:

Name   **Email**

Martin Summers   martinsummers@uky.edu

To the best of your knowledge, has your organization had any previous involvement with the SSC? This may include membership, funding requests, or involvement with an organization affiliated with the SSC.: no

How did you hear about the SSC?: email

Describe how your project relates to the three pillars of sustainability (environmental stewardship, economic equity, and social inclusion).: The conference will inform attendees on principles of sustainable design and sustainable practice through its lectures, breakout sessions, and discussions. This kind of information is invaluable to students as it will help inform their future designs and projects. The conference will additionally aim to inspire students to look on an interdisciplinary scope. Another aspiration of the conference is to express the need for sustainable practices to be accessible to everyone, and this includes learning how to make sustainable design affordable. Through the conference, 10 students are able to attend either free or at a reduced price through a generous donation, so this also enabled UK AIAs to help others attend. By the education of sustainability being offered to those who couldn't otherwise afford it, it gives anyone a fair chance to attend. Lastly, the conference will not only be offered to architecture students but also anyone who wanted to attend in general. The conference is intended to be highly inclusive to any school, UK student, or individual who wished to attend.

Please provide an in depth description of your project. You will likely want to copy and paste your response into the text box.: UK AIAs has won the bid to host the AIAs Midwest Quad conference out of the 33 schools with architecture programs in the region. This annual conference will be open to these schools along with anyone at UK. We will be hosting general sessions, breakout sessions that delve into Lexington, panel discussions, firm crawls, and other opportunities to get out and into the Lexington community over the four day conference. The main selling points for UK winning the bid was UK College of Design, the theme, and the city of Lexington. First, the University of Kentucky College of Design is an ideal place to host the conference as it has been reshaping its program to challenge students and introduce them to connections and opportunities that will take them further. The college has been constantly adding to its Workshop and Digital Fabrication Lab. The faculty also teaches students to seek new types of challenges in the field of architecture and collaborating with other professions. Next, the AIAS chapter came up with the theme of sustainability for the conference. The main focus was to learn how the definition of sustainability continues to evolve as architects respond to new environmental challenges, continuing the advancement of green technologies. Dozens of other professions have a similar goal of creating a sustainable environment. Mechanical Engineers work to develop a power system with zero emissions. Civil Engineers work to develop piping systems that will not poison drinking water. Electrical Engineers develop smart lighting systems that conserve energy. Politicians write laws to help us become more sustainable. A key to understanding sustainable architecture is to observe different perspectives. At this conference, attendees will not only be learning about best sustainable practice in architecture, but also get a look into these other perspectives. Lastly, the city of Lexington is a small piece of urban fabric transforms into an endless landscape of farmland and the rolling hills of central and eastern Kentucky. Recently the city has been taking advantage of its individuality, using its cityscape to create a desirable location. Lexington preserves its history with adaptive reuse techniques, transforming old factories and mills into the distillery district and the downtown Victorian Square. Lexington is the perfect example of harmony between nature and urbanism. Attendees will get to see how sustainability plays out in the community. We've also got a website with information regarding specific speakers, breakout sessions, and activities at the conference. https://ukaias.wixsite.com/midwestquad

Who will this project primarily impact?:
Please select the groups that your project is intended to impact.:
Faculty/Staff
Graduate Students
Lexington Community
Undergraduate Students
The Environmental Stewardship Fee is a $4 per semester student tuition fee. Given that the SSC is in charge of distributing these funds, please describe your project's plan to maximize student impact.: The AIAs Midwest Quad is open to all students regardless of their major. We hope to have other students interested in learning about sustainability to at least attend a few events, if not come for the whole conference.

What type of project is this?:
Conference

Please select up to three disciplinary categories that best describe your project.:
Arts/Architecture
Campus Sustainability

The SSC is always seeking further outreach opportunities. Please consider doing one or all of the following with your project to help us reach more people. :
Green Talks Radio segment (recommended)
Feature SSC logo on promotional material
Social Media Promotion

Does this project require the approval of any outside or UK entity? If so, please check the box and include documentation of support at the end of this document.: No

Have this, or any related project, been funded by the SSC in this or previous years?: No

Please fill out an itemized budget for your project as it stands. Indicate line items that could be reduced with a check mark. Round up to the nearest whole number for numerical entries.:

Category: Stipend/salary
Item name: Flights and accommodations for speakers
Amount requested from outside the SSC: 0
Amount requested from the SSC: 0
Name of other funding source: KY AIA Sponsorship
Total cost: 2,614.22
Would you be willing to accept reductions in your line items? (Leave blank if the answer is no): No

Category: Travel
Item name: Transportation voucher for attendees to offset cost
Amount requested from the SSC: 3750
Amount requested from outside the SSC: 0
Name of other funding source: **Total cost**: 3750
Would you be willing to accept reductions in your line items? (Leave blank if the answer is no): No

Category: Event/rentals
Item name: University Space Rental
Amount requested from outside the SSC: 0
Amount requested from the SSC: 200
Name of other funding source: **Total cost**: 200
Would you be willing to accept reductions in your line items? (Leave blank if the answer is no): No

Category: Food
Item name: Food for 4 days, estimated 150 people
Amount requested from the SSC: 3637
Amount requested from outside the SSC: **Name of other funding source**: KY AIA Sponsorship
Total cost: 6525
Would you be willing to accept reductions in your line items? (Leave blank if the answer is no): No

Category: Registration
Item name: 10 person Registration fee

Amount requested from outside the SSC: 0
Amount requested from the SSC: 0
Name of other funding source: AIA EKC
Total cost: 425
Would you be willing to accept reductions in your line items? (Leave blank if the answer is no): No

Category: Supplies
Item name: Supplies for conference
Amount requested from the SSC: 0
Amount requested from outside the SSC: 0
Name of other funding source: AIA
Total cost: $272
Would you be willing to accept reductions in your line items? (Leave blank if the answer is no): No

Please describe who will be in charge of dispensing the funds. If it is not a UK department, how will the funds be dispensed?: UK AIAs Treasurer

Does this project have any additional funding partners? If so please list them and briefly describe their contribution and involvement.: Yes, we received $3500 from KY AIA, which is the professional sponsor of AIAs. They will feature guest speakers at the conference. We received $450 from AIA EKC to sponsor 10 people to attend the conference. AIAs also donated $272 to help fund. The AIA as a whole sponsors AIAs since it is the professional version of AIAs.

Estimated project completion date: 04/14/2019

Please provide a list of the major milestones of your project.: 1. Project fully funded 2. Finalize events + finalize details for speakers 3. Order Materials for event 4. Prepare materials and set up for event

Include the date (mm/dd/yy) and a brief description of the event. This should include all relevant events to your proposals, such as dates for completion of key project milestones, presentations, or final project completion.:

Date	Event title	Brief description
04/01/2019	Project Fully Funded	We are applying for grants, hosting fundraising events, and accepting sponsorships to help raise money for the conference.
03/10/2019	Finalize speakers and conference information	We still have 1-2 sessions to book, so this will require further organization
04/05/2019	Order Materials for event	Hopefully by this time we will have an idea of how many attendees we will have, so we can order the first round of things we will need.
04/08/2019	Set up for event	We will probably be setting up 3 days prior to the conference up until the event to ensure that everything runs smoothly.
04/11/2019	Midwest Quad Conference	The conference itself will be from the 11-14th.

If your project timeline is greater than a month, please provide a date around the middle of the project when sufficient progress will have been made to update the SSC.:
03/27/2019

Please attach supporting documents such as promotional material, letters of collaborative funding, or a budget spreadsheet, in addition to the budget provided previously. If you are working in partnership with a UK entity such as the Physical Plant Division, an academic department, etc., their letter of support should be uploaded here as well. Please only attach documents necessary to your proposal, so documents such as individual resumes or cover letters should not be included. All supporting documents should be in PDF format.:

FOOTPRINT

Sustaining Today for a Better Tomorrow

Lexington Kentucky
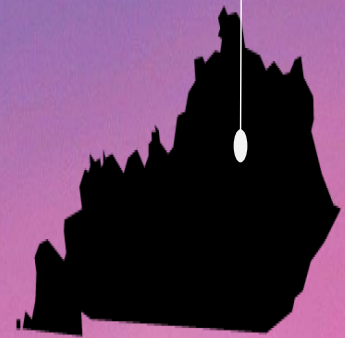
University of Kentucky
QUAD 2019

Registration

Early-Bird Member registration: $45

Early-Bird Non-Member Registration: $75

Member Registration: $55

Non-Member Registration: $85

Early-Bird Registration Ends
February 14th

FOOTPRINT
April 11th-14th

University of Kentucky QUAD 2019

Thursday
April 11th

12:00 pm - Open registration

3:00 pm - Campus tour

4:30 pm - End campus tour

6:00 pm - Meet at student center
- Close registration

6:15 pm - Depart for Thursday Night Live

Friday
April 12th

8:00 am - Open registration

8:30 am - Meet and start firm crawls

11:00 am - Return to Student Center
- Network Break

11:15 am - General session (GSC-212A)

Keynote: David Benjamin

12:45 pm - Lunch (Champions Kitchen)

1:15 pm - Breakout sessions

Environmental: *Maintenance* (GSC-212A)
Social: *Design Thinking* (Pence 209)
Political and Economic: *Architects & the Government* (GSC-Exec. Boardroom)

3:00 pm - Networking Break

3:15 pm - Breakout Sessions

Environmental: *Adaptive Reuse* (GSC-212A)
Social: *Interdisciplinary Sustainability* (GSC-212A)
Political and Economic: *Sustainability* (GSC-Exec. Boardroom)

5:15 pm - Dinner (Champions Kitchen)

5:45 pm - Panel Disscusion (GSC-212A)

Mediated by: Jeffrey Johnson

7:00 pm - Distillery District

Saturday
April 13th

9:00 am - General session
(MEH Auditorium)

10:00 am - End General session
- Networking break

10:15 am - Breakout Field Trips

Environmental: *Solar House*
Social: *NoLi*
Political and Economic: *CAER*

12:30 pm - Lunch (Champions Kitchen)

1:00 pm - Conference sessions

Portfolio Workshop: *Margaret Fletcher* (JSB-161N)
Fabrication Workshop: *UK College of Design Shop* (Pence Hall)
Career: *AIA Kentucky* (330AB)
Exams: *Mike Risicis* (MEH Auditorium)
Programs: *Graphisoft* (TBD)

2:30 pm - Breakout sessions

Environmental: *Waste* (JSB-161N)
Social: *Systemic Strategy* (Pence 209)
Political and Economic: *Lumber + sustainability* (GSC-330AB)

4:30 pm - General Session (MEH Auditorium)

Keynote: Larry Scarpa

6:00 pm - Dinner (Champions Kitchen)

TBD - Beaux Arts Ball

Sunday
April 14th

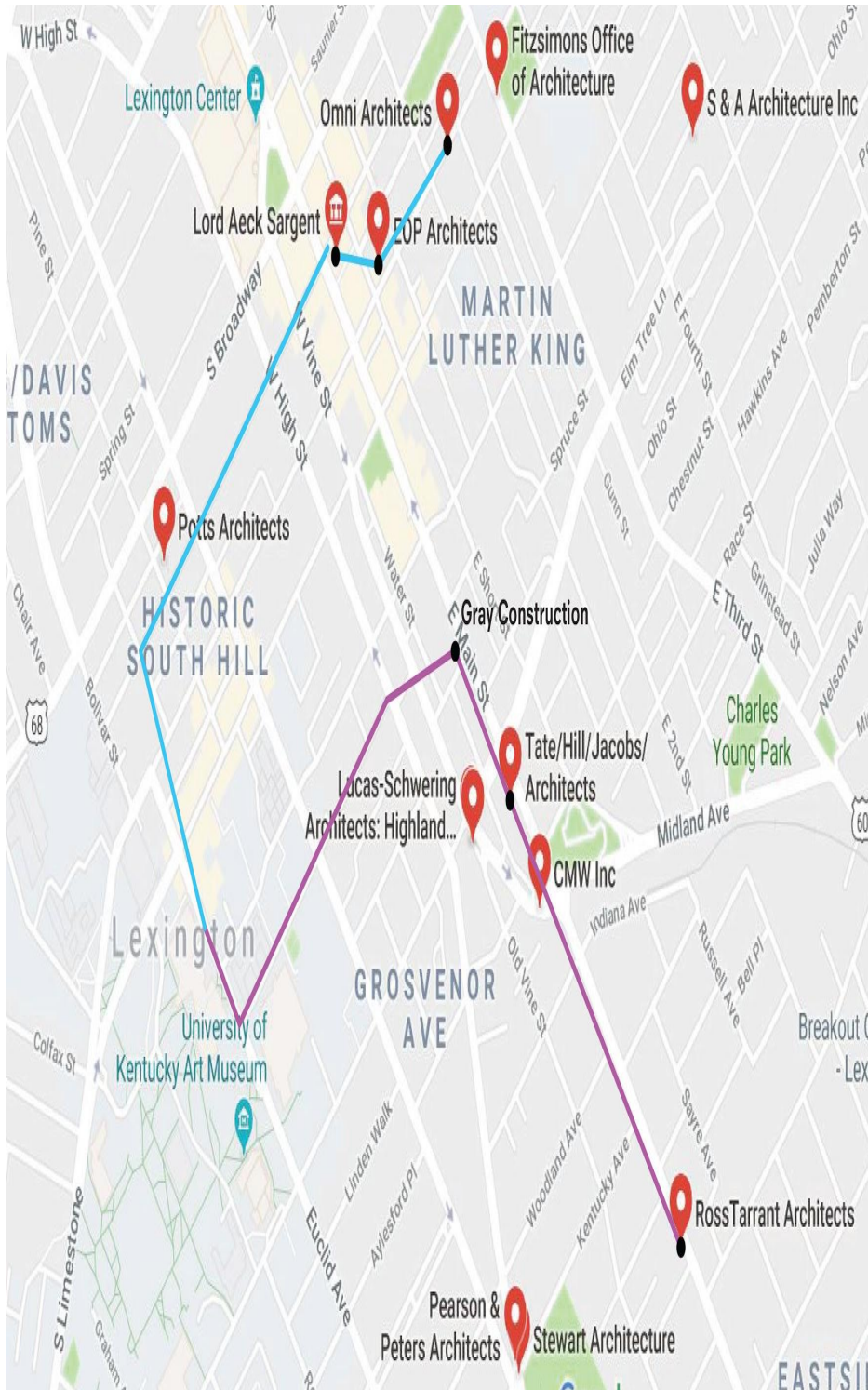9:30 am - Council of Presidents
(GSC-Exec. Boardroom)

11:00 am - End COP

12:00 pm - Free Lunch @ Keeneland

1:00 pm - Enter Keeneland
horse races

Firm Crawl Map

Blue Path

Lord Aeck Sargent
EOP Architects
Omni Architects

Purple Path

Gray Construction
Tate/Hill/Jacobs/Architects
Ross Tarrant Architects

*All times are for driving unless otherwise specified

Panel Discussion

The Architectural Perspective on reducing our carbon footprint

The panel of architects, designers, engineers, politicians, etc. would discuss the benefits of an architectural perspective in other fields of study.

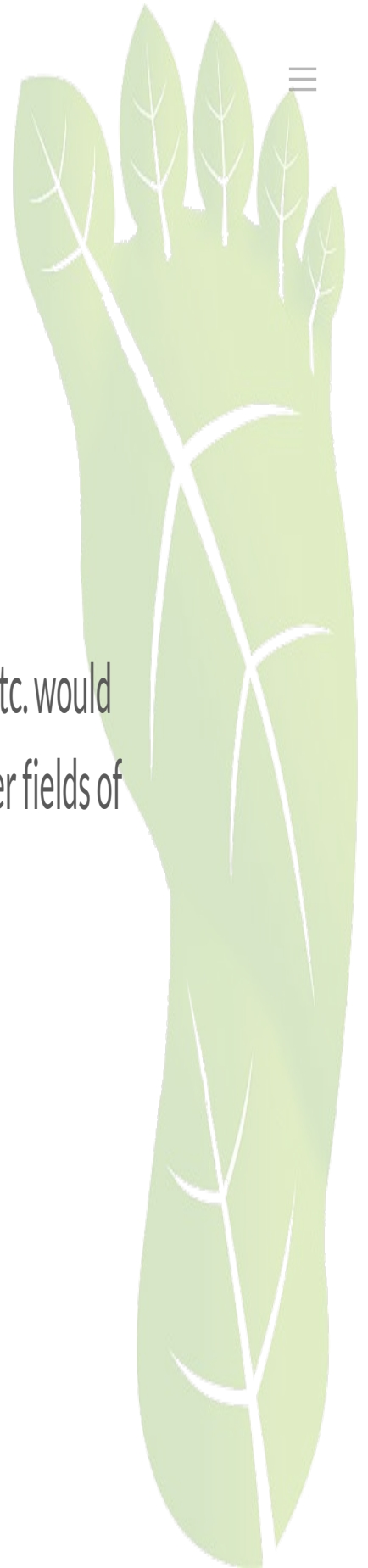## *Panelists*

Wallis Miller- History
Ainsley Waggoner - Adobe
Brent Sturlaugsson - Studio Professor
Haviland Argo - Contruction
Matt Mattone - Park Hills KY

Flights now booked

Breakout Sessions
Environmental Track

Friday

Maintaining sustainable architecture

UK Physical Plant Division

Adaptive Reuse

UK Department of Historic Preservation

Saturday

Solar Sustainability – Solar house field trip (20 minute drive, 32 minute by transit)

Gregory Luhan and UK Department of Biosystems and Agricultural Engineering

Sustainable materials - waste

UK Materials and Chemical Engineering Department

Breakout Sessions
Social Track

Friday

Design Thinking

Design lab + Interior Designers Students Association

Interdisciplinary sustainability

UK Civil Engineering + Tracy Farmer Sustainability Institute

Saturday

Humanitarian Sustainability - NoLi field Trip (7
minute drive, 18 minutes by transit, 30 minute walk)

Professor Bruce Swetnum

Design Innovation through Systemic Challenges

Veronica Polinedrio

Breakout Sessions
Political/ Economic Track

Friday

Architecture and Government

AIA Kentucky

Affordable sustainability

Brent Sturlaugsson

Saturday

Breaking the rules - CAER field trip (20 minute drive)

Center for applied energy (Jack Groppo)+Anne Filson

Sustainability in the Concrete industry

Gage Concrete

Conference Sessions

Portfolio Workshop

Margaret Fletcher

Fabrication Workshop

UK College of Design Fabrication Lab

Career Round Table

Mentorship by Design

AIA Kentucky

Brad Beatty

Standard Exams Workshop

Mike Risicis

Graphisoft Workshop

Keynote Speakers

David Benjamin

Friday Morning

Larry Scarpa

Saturday Afternoon

Sponsors

AIA EKC
AIA Kentucky
University of Kentucky College of Design
    School of Architecture
UK Student Sustainability Council
UK Facilities Management
Mike Risicis

AIA EKC, AIA Kentucky, University of Kentucky College of Design, West Sixth Breweries, University of Kentucky Physical Plant Division, Habitat for Humanity, North Lime Donuts, Jimmy John's, Papa John's, Starbucks, University of Kentucky Student Activities Board, University of Kentucky Student Government Association.

AIAS 2019 Midwest QUAD Conference Budget

Expenses

For what/ who	Description		Costs $$$
Larry Scarpa	Keynote Speaker		
	Expenses covered by UK COD		
			$0
David Benjamin	Keynote Speaker		
	Expenses covered by UK COD		
			$0
Food	Champions Kitchen		
		Lunch	$10
		Dinner	$10
	Cost per attendee for 2 days		$40
	# of attendees		
	150		
			$6,000
	Catering at Keeneland		
		cost per person	$7
	# of attendees		
	75		
			$525
University space for conference	Rooms for various types of sessions		
		Breakout	$0
		General	$0
		Conference	$0
			$200
Transportation	Working with Lextran to provide free bus rides and Lyft to have discounts. UK PPD will possibly be used to take students on field-trips		
		Lyft Discount	$3,750
		Lextran	$0
		UK PPD	$0
			$3,750
Ainsley Wagoner	Panelist		
		Airfair	$423.87
		hotel	$0
			$423.87
Mike Risicia	Panelist		
		Hotel	$260
			$260
Scott Henson	Panelist/ Session Host		
	Delta Flight	Airfare	$390
		Hotel	$260
			$650

ESTIMATED TOTAL COST

$11,809

ESTIMATED TOTAL DONATIONS

$4,222   *Before Costs

ESTIMATED EXTRA MONEY

-$7,587

Donations

From who	Description		Amount $$$
Kentucky AIA	Sponsorship		$3,500
Registration	Est.Ticket Sales	x100 Early Bird	
	for Members	x50 Regular	
AIA EKC	For Student Ticket assitance		$450
AIAS			$144
			$128
			$272

June 18, 2018

To Whom It May Concern:

I am excited to write this letter of support for the proposal to host the Spring 2019 AIAS Midwest Quad Conference at the University of Kentucky School of Architecture. In my second year as director of the School of Architecture and as the AIA Kentucky Endowed Professor, it has been my privilege to work with our inspiring and ambitious AIAS chapter to build on its successes engaging with the school, the profession, and regional and national chapters. Since my arrival, I have been committed to supporting and strengthening the chapter. I feel strongly that our AIAS chapter and the School of Architecture at the University of Kentucky College of Design will prove to be exceptional hosts for the 2019 AIAS Midwest Quad Conference.

The theme of sustainability in architecture proposed for the Quad Conference could not be more timely and relevant. As great of progress we have made over the last few decades towards more sustainable design strategies, there is still a lot to be advanced in the discipline. With buildings in the US consuming over 50% of energy produced, it is absolutely essential that our future professionals understand the impact their designs have on the natural environment.

The University of Kentucky, located in Lexington, provides a perfect site to host the Quad Conference. Not only is it within close proximity to a number of regional schools, it is also sited within a unique urban/rural environment. Both the education and the practice of architecture in our region is unique. As we look towards the future, we need to continue to develop forward-thinking design approaches that both address our challenges and opportunities in the Midwest, but also that will have greater impact on the built environment nationally and internationally. The AIAS Midwest Quad Conference is the perfect venue to promote this, and we look forward to the opportunity to host it in the spring 2019.

Please feel free to contact me with any questions regarding the above.

Sincerely,

Jeffrey Johnson

Director of Architecture
AIA KY Endowed Professor

Funding Application

Before beginning the application process, please verify that you understand the terms and conditions for receiving funding from the SSC:
• The SSC cannot apply retroactive funding, all budget items must occur after the meeting date where the proposal is reviewed.
• Proposals are accepted on a rolling basis and the due date for consideration at each meeting is one week prior to that meeting.
• If approved, the project leader has twelve months to spend the funds. If the project requires an extension beyond this timeline, the project leader will need to submit an extension request.
• The money disbursed from this fund comes from student fees, so sustainability-related student impact is a necessary component for any proposal.
• Presenting the project to the Council is mandatory.
• In order to preserve the Council's ability to effectively review and consider proposals we are limited in the amount of proposals we may review per meeting. In the case that more proposals are received than can be reviewed for a given meeting, Council directors will decide which proposals are heard based on project timeline and order of submission.
• Please note: The SSC has almost allocated all of its funds for the 2018-2019 academic year. Once these funds are distributed, the SSC will continue to review and award funds to projects with a start date of July 1, 2019 or later.

By checking the box below, I verify that I understand and accept these terms and conditions.
: Yes

Project title: SSC Application Update

Project leader name: Jennifer Taylor

Project leader email: jenniferdai14@uky.edu

Project leader additional contact information:

Contact type	Contact info
Phone	8596841207

Total amount requested from the Council (round up to the nearest whole number): 373

UK affiliation: Student

Please fill out the following information about yourself and any other students involved on the project. Previous involvement with the SSC may include membership, funding requests, or involvement with an organization affiliated with the SSC. Answer to the best of your knowledge.:

Name	Major(s)/department	Academic year based on projected graduation date	Previous involvement with the SSC
Jennifer Taylor	Public Administration	Graduate Student	Current Graduate Assistant; Served on the council for 2 years in undergrad
Shane Tedder	Sustainability	Faculty/Staff	SSC Staff Advisor

How did you hear about the SSC?: Joined the SSC as PEWGs representative in January 2016

Describe how your project relates to the three pillars of sustainability (environmental stewardship, economic equity, and social inclusion).: Improving the webform will help improve the overall function of the SSC which will allow for a more efficient impact on the three pillars of sustainability.

Please provide an in depth description of your project. You will likely want to copy and paste your response into the text box.: This project will help improve the function of the SSC application process. Currently, there are issues with the webform that need to be addressed in order to make the process smoother for those applying for funding. We would like to add a history page for each submission so we can see when and how each application was changed. This is especially important when the director's ask the applicant for an edit on the proposal. We also would like a landing page for webform managers. We would like to add a fillable .pdf to the site to help with the budget table. There are current issues with the way the line items are listed on the webform and a budget .pdf will help solve this issue.

Who will this project primarily impact?:
Please select the groups that your project is intended to impact.:
Faculty/Staff
Graduate Students
Lexington Community
Undergraduate Students
UK Community as a Whole
The Environmental Stewardship Fee is a $4 per semester student tuition fee. Given that the SSC is in charge of distributing these funds, please describe your project's plan to maximize student impact.: It will improve the SSC application process for students and any individual working on a project. This also includes the SSC itself and its directors. This will help to eliminate errors in the budget process and make the process more intuitive.

What type of project is this?: Online Infrastructure

Please select up to three disciplinary categories that best describe your project.:
SSC - External
SSC - Internal

The SSC is always seeking further outreach opportunities. Please consider doing one or all of the following with your project to help us reach more people. :
Green Talks Radio segment (recommended)
Feature SSC logo on promotional material
Social Media Promotion

Does this project require the approval of any outside or UK entity? If so, please check the box and include documentation of support at the end of this document.: No

Have this, or any related project, been funded by the SSC in this or previous years?: Yes

You indicated this, or a related project has been funded by the SSC in this or previous years. Please answer the following questions about that project. If the SSC has funded multiple projects in the last three years, please provide information for each one.:

Project	Year funded	Amount (round up to the nearest whole number)
SSC Online Proposal Application	2018	1800

Please fill out an itemized budget for your project as it stands. Indicate line items that could be reduced with a check mark. Round up to the nearest whole number for numerical entries.:

Category: Other
Item name: Email troubleshooting
Amount requested from the SSC: 62.03
Amount requested from outside the SSC: **Name of other funding source**: **Total cost**: 62.03
Would you be willing to accept reductions in your line items? (Leave blank if the answer is no): No

Category: Other
Item name: View History Page for Each Submission
Amount requested from outside the SSC: **Amount requested from the SSC**: 155.08
Name of other funding source: **Total cost**: 155.08
Would you be willing to accept reductions in your line items? (Leave blank if the answer is no): No

Category: Other
Item name: Drupal Landing Page for Management
Amount requested from the SSC: 31.02
Amount requested from outside the SSC: **Name of other funding source**: **Total cost**: 31.02
Would you be willing to accept reductions in your line items? (Leave blank if the answer is no): No

Category: Other
Item name: Create and Add Fillable .pdf to Site
Amount requested from outside the SSC: **Amount requested from the SSC**: 124.06
Name of other funding source: **Total cost**: 124.06
Would you be willing to accept reductions in your line items? (Leave blank if the answer is no): No

Please describe who will be in charge of dispensing the funds. If it is not a UK department, how will the funds be dispensed?: Office of Sustainability

Does this project have any additional funding partners? If so please list them and briefly describe their contribution and involvement.: No

Estimated project completion date: 02/26/2019

Please provide a list of the major milestones of your project.: Webform completion

Include the date (mm/dd/yy) and a brief description of the event. This should include all relevant events to your proposals, such as dates for completion of key project milestones, presentations, or final project completion.:

Date	Event title	Brief description
02/26/2019	Webform completion	Webform will be completed

If your project timeline is greater than a month, please provide a date around the middle of the project when sufficient progress will have been made to update the SSC.:

Please attach supporting documents such as promotional material, letters of collaborative funding, or a budget spreadsheet, in addition to the budget provided previously. If you are working in partnership with a UK entity such as the Physical Plant Division, an academic department, etc., their letter of support should be uploaded here as well. Please only attach documents necessary to your proposal, so documents such as individual resumes or cover letters should not be included. All supporting documents should be in PDF format.:

02/07/2019

Dear SSC members,

We, the entomology graduate students using SSC funds, are writing to you to request a scope change to our proposed, Peru Sustainable Agriculture Program, taking place in March 2019. Our sole objective with this scope change is not to alter the use of SSC funds as were described in our proposal and presentation (e.g. funds for airfare, transportation, and lodging), but simply to change the method in which we use the funds.

Our initial understanding of university-related travel led us to believe that we could travel pseudo-independently from the university, because our group is comprised entirely of graduate students and self-funded faculty members. After group deliberation, we agreed to plan our trip in collaboration with the UK Education Abroad Office and their advice and guidance has been invaluable. All students participating in the Peru Sustainable Agriculture Program have paid all fees associated with collaboration with the Education Abroad Office. Collaboration with the Education Abroad Office has come with their significant role in guiding our budgeting process, as well as help in accumulating funds from various sources into one account to facilitate domestic and international purchases. Procedurally, the Education Abroad Office bills student accounts (in this case, we, the entomology graduate students going on the trip) in multiple amounts that are spaced out accordingly and based on the budget we created. Each student has already paid their first installment for our trip ($500 that directly goes to paying for the trip and $200 a solely administration fee) and we have a second stage of billing equal to approximately $640. We have already purchased our airline tickets to Peru directly with SSC funds and we currently have $4530.78 left to spend on lodging and transportation in Peru (as outlined in our approved SSC budget). Our in-country costs associated with transportation and lodging are expected to exceed this cost and so, we appreciate the Education Abroad Office's approach assembling our funding into one account, so we can most efficiently make use of our total funds.

We've understood that SSC funds cannot be used to pay student account's and the Education Abroad Office knows out current situation with our remaining SSC funds. Our request is to transfer the remaining balance of our SSC funds to our account with the Education Abroad Office. As described above, this will allow us to most efficiently use all of our funding from one pool and effectively eliminate the Education Abroad Office's need to bill us for lodging and transportation costs that we haven't actually accrued yet (i.e. most will be made in Peru). To summarize, we are not requesting any changes to what we are spending the SSC's money on, we are instead trying to move it to an account that will facilitate our ability to use the funding. All purchases made with the SSC's funding for this trip will be documented for verification and only used for budget-approved expenses (e.g. lodging and transportation). Thank you for your consideration of our request.

Sincerely,

The entomology students of the Peru Sustainable Agriculture Program